



Dear Sir,

Dear Madam,

Thank you for sending us your resume.

We will file it and contact you if necessary and/or if we are interested.

Since this involves the processing of your personal data, please read the information below carefully, provided in accordance with Article 13 of European Regulation No. 679/2016.

Sincerely,

CIAS ELETTRONICA S.r.l.

Confidentiality Note

This email and any attachments may contain material that is confidential, privileged and/or attorney work product for the sole use of the intended recipient. Any review, reliance or distribution by others or forwarding without express permission is strictly prohibited. If you are not the intended recipient, please immediately notify the sender and delete all copies

INFORMATION PROVIDED TO THE DATA SUBJECT

Purpose and methods of processing

We inform you that your personal data is processed for purposes strictly related to the recruitment and selection of employees, or in any case for the possible establishment of a working relationship. Data processing is carried out using tools and procedures that guarantee security and confidentiality and may be carried out either on paper or using IT tools; such data will be collected, processed, and stored in full compliance with current legislation.

The duration of the processing will be limited to a period not exceeding 1 year from the date of submission; after this period, your resume will be deleted.

In the case of future collaborations, the data will be processed for the entire duration of the contractual relationship and also subsequently for the fulfillment of all legal obligations.

Scope of application of the data and subjects who may become aware of the data

The data may be processed by persons in charge of personnel selection and those in charge of computer maintenance.

With regard to the data itself, you may exercise your rights under current legislation and, in particular, under Articles 12, 13, 15, 16, 17, 18, and 19 of European Regulation 679/2016. In particular, you may request and obtain confirmation of the existence of personal data concerning you held by our Company and that such data be made available to you in an intelligible form; to be informed of the origin of the data, the logic and purposes on which the processing is based, as well as to obtain the deletion, transformation into anonymous form, blocking of data processed in violation of the law, updating, rectification, and integration of the data. You may also object, in whole or in part, to the processing itself for legitimate reasons.

To exercise your rights, you may send your written request to the Data Controller, identified as CIAS ELETTRONICA S.r.l., with registered office in Milan, Via Durando n.38 (Tel. 02/3767161 – PEO: info@cias.it).